MINGYU SOURCING

Pre-shipment check report

EXAMPLE

Blank example of the report sent before goods leave the factory, for a pet food or treat order. Each real report carries photos of every check and every defect found.

Buyer / order number	
Factory	
Product and SKUs	
Order quantity / cartons	
Inspection date and place	
Approved sample reference	
Sampling plan	
Acceptance limits (AQL)	

Checks

Check	Result	Defects (critical / major / minor)	Photo ref.
Lot codes and production / best-before dates			
Packaging seals, leaks and punctures			
Artwork and labels as approved			
Net weight of sample bags			
Appearance, colour, shape, breakage, smell			
Foreign matter			
Factory batch test results (on request)			
Carton count and shipping marks			
Container loading photos (on request)			

Result

Overall	Pass / Hold / Fail
Actions before shipment	

Checked by	Ming Ma, date and signature

Sampling by ISO 2859-1 (ANSI/ASQ Z1.4), General Inspection Level II unless you choose another level. This is a quality check against your approved sample; it does not replace regulatory testing your market may require. Ming Ma · sales@mingyusourcing.com · +86 155 8857 0618 · www.mingyusourcing.com